

**CONFIDENTIAL**

11 September 1956

MEMORANDUM FOR: Chief, Intelligence School

SUBJECT: Week of 4 - 11 September 1956

1. Basic Management. Basic Management #27 (GS 11-13) opened Monday, 10 September, with a final enrollment of 19. The course was oversubscribed (by four) but the Registrar's Office negotiated a reduction to course limits, and there was one last minute cancellation. Fifteen Agency components are represented, the greatest number we have ever had represented in one class. Six persons are from the DD/P, five from the DD/I, seven from the DD/S and one from the Cable Secretariat.

25X1

2. Personnel. Mrs. [redacted] secretary and course assistant, will be on leave for three weeks from 17 September to 8 October.

25X1

[redacted]  
Chief, Management Training

25 YEAR RE-REVIEW